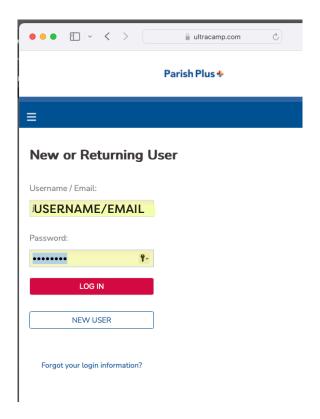
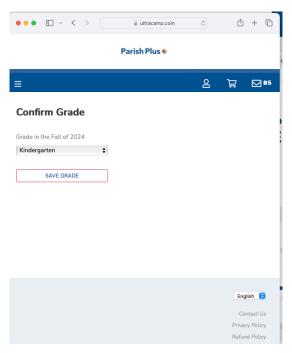
How to register for Extended Day "By-the-Day"

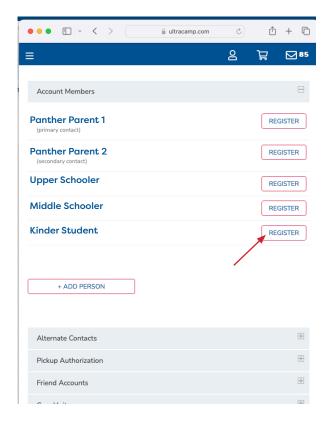




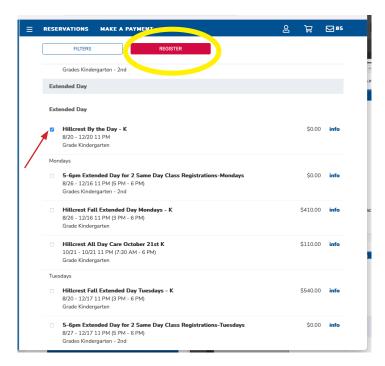
1. Log into your Ultracamp account (Click Here)



3.. Confirm the student's grade & click "Save Grade"

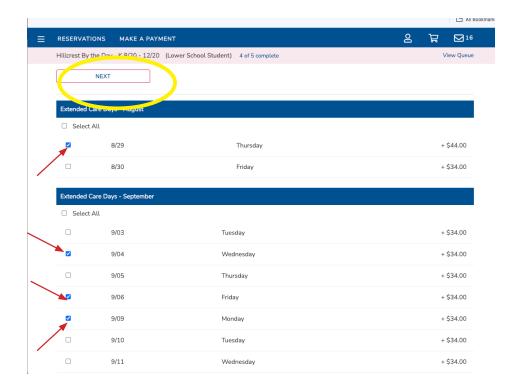


2. Select the student you would like to register for Extended Care "By-the-Day"



4. Click the check box next to the "By-the-Day" option for your student's grade and then click "Register"

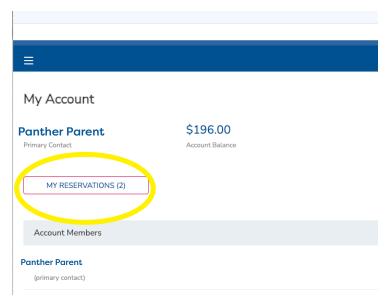
5. The next few screens will require you to enter and/or verify contact information and pickup authorizations. Complete/review the requested information. Click Next to save the information on each screen.



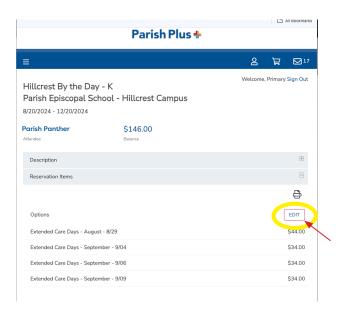
6. Once you reach the options screen, Select the individual days that you need care and click Next to acknowledge health information and policies and complete the checkout/payment.

How to add days to Extended Day "By-the-Day"

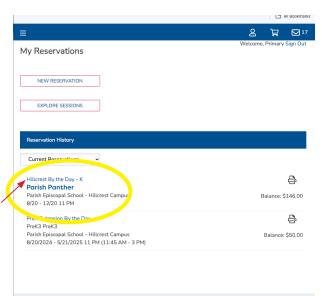
After completing the registration for the days you know you will need care, you may add to that reservation at any time. Please note that there will be an extra fee for same-day reservations made after 10AM.



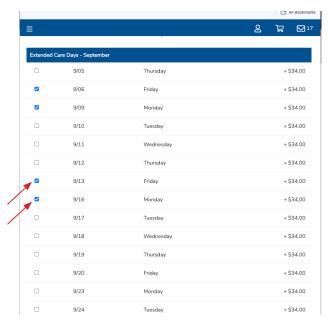
1. Log into your Ultracamp account (<u>Click Here</u>) & Click on "My Reservations"



3. This will bring up a list of days your child is currently registered for. Click Edit.



2. Select the "By-the-Day" reservation for the student you wish to add Extended Day by clicking on the blue title.



5. Check the boxes for any dates you need to add to your reservation. Once complete, scroll back to the top of the page and click NEXT to complete checkout/payment for the days added. Note: You will not be able to remove previoulsy checked days even if the day has not passed.